

2018-2019 Bellaire FFA Officer Application

All officer applications along with a 30 second video recorded candidate speech is due to the Bellaire AST's no later than 3:00pm on Wednesday, May 2, 2018. All agriculture courses will watch the pre-recorded candidate speeches on Friday, May 4, 2018. Only those Bellaire FFA students who are currently paid FFA members will be allowed to vote for the officer candidates of their choice in order from first to last via silent ballot. All officer candidates are required to take a test over the Official FFA Manual and Parliamentary Procedures on Monday, May 7, 2018 starting at 3:30 pm in Ag room 175. Officer candidate interviews will follow on Wednesday, May 9, 2018 at 4:00 pm. All officer positions will be announced at the end of the year FFA banquet on Tuesday, May 15th beginning at 6:30pm in the Bellaire High School Cafeteria.

Section I: APPLICANT INFORMATION

First Name: _____ Last Name: _____ Current Grade Level: _____

List all Agricultural Courses Completed:

Fall 2015: _____ Spring 2016: _____

Fall 2016: _____ Spring 2017: _____

Fall 2017: _____ Spring 2018: _____

Which Agriculture course(s) are you taking next year? _____

Will you have late arrival or early release next year? If so, please state which one you will have: _____

Please list your most current contact information which can be used for correspondence:

Street: _____

City: _____, TX _____

Your Home Phone: (____) _____ - _____

Your Cell Phone: (____) _____ - _____

Your Email(s): _____

Date of Birth: ____/____/____
Month Day Year

Parents Names: Mother: _____

Father: _____

Parents Contact Info: Mom's Cell Number: (____) _____ - _____

Mom's Email(s): _____

Dad's Cell Number: (____) _____ - _____

Dad's Email(s): _____

Optional Parent Info: Step-Mom's Cell Number: (____) _____ - _____

Step-Mom's Email(s): _____

Step-Dad's Cell Number: (____) _____ - _____

Step-Dad's Email(s): _____

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Section II: APPLICANT'S CHECKLIST (State "Yes" or "No" on each of the following)

1. Received or eligible for Greenhand FFA Degree? _____
2. Received or eligible for Chapter FFA Degree? _____
3. If eligible, have you received/applied for the Lone Star FFA Degree? _____

4. Competed on an LDE team for the current school year? _____
5. Competed on an LDE team in previous school year(s)? _____
6. Competed on a CDE team for the current school year? _____
7. Competed on a CDE team in previous school year(s)? _____

8. Competed at our Bellaire FFA Show for the current school year? _____
9. Competed at our County Fair for the current school year? _____
10. Competed at a Major Livestock Show for the current school year? _____
11. Participated in Community Service Events for the current school year? _____
 - 4th of July Parade and Game Stations: _____
 - Bellaire Optimist "Trunk or Treat" Event: _____
 - BFFA Hub for Harvey Victims 18wheeler Donation Event: _____
 - Alzheimer's Walk Fall 2017: _____
 - MS Walk Fall 2017: _____
 - City of Bellaire Holiday in the Park: _____
 - HLSR Tour Guide AgVentures: _____

12. Participated in the Seitz Fundraiser in Fall 2017? _____
13. Participated in the Thanksgiving Pie Sale Fundraiser in Fall 2017? _____
14. Participated in the Christmas Pie Sale Fundraiser in Fall 2017? _____
15. Participated in the Fresh Country Fundraiser in Spring 2018? _____
16. Donated items in the Silent Auction at the 2018 Bellaire FFA Show? _____

17. Passed all courses for the 2017-2018 1st 6wks report card? _____
 - If no, please state how many courses you failed: _____
18. Passed all courses for the 2017-2018 2nd 6wks report card? _____
 - If no, please state how many courses you failed: _____
19. Passed all courses for the 2017-2018 3rd 6wks report card? _____
 - If no, please state how many courses you failed: _____
20. Passed all courses for the 2017-2018 4th 6wks report card? _____
 - If no, please state how many courses you failed: _____
21. Passed all courses for the 2017-2018 5th 6wks report card? _____
 - If no, please state how many courses you failed: _____

22. Will you be available to attend the Lake Houston District Officer Retreat this summer? _____
Event Date: Monday, June 25, 2018 at the Sheldon FFA Agriculture Center
23. Will you be available to attend State FFA Convention this summer in Ft. Worth, TX? _____
Event Date: Mon. July 9-Fri. July 13, 2018
24. Will you be available to attend W.L.C. conference this summer in Washington, D.C.? _____
Event Date: (week 7) Tues. July 24-Sun. July 29, 2018
25. Will you be available to represent FFA at Bellaire H.S. Cardinal Camp this summer? _____
Event Date: Friday, August 17, 2018 at BHS
25. Will you be available to attend National FFA Convention this fall in Indianapolis, IN? _____
Event Date: Tues. October 23-Sat. October 27, 2018

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Section III: APPLICANT QUESTIONS

1. Why do you want to be a Bellaire FFA Officer?
2. How can you positively contribute to the Bellaire FFA officer team?
3. Please define (in your own words) what a leader is and how a leader should act.
4. Besides FFA, what other activities are you currently involved in?
5. Besides FFA, what clubs, organizations, sports, youth activities, etc. do you plan to be involved in this summer and upcoming school year?
6. How do you plan on balancing your school work, studying, time with family and friends, and other activities if you become an FFA officer?

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1. List some ideas for activities you could implement if you were to become an officer.

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-
-
-
-

2. How would you rate yourself on the following areas?

- | | |
|---------------------------------------|------------------------------------|
| 1-Definite major area for improvement | 4-Above average/Good strength |
| 2-Below average/Need personal growth | 5-Definite major personal strength |
| 3-Average | |

Being a team player	1	2	3	4	5
Dedication to completing a task	1	2	3	4	5
Leading a team	1	2	3	4	5
Personal integrity	1	2	3	4	5
Planning activities/projects	1	2	3	4	5
Professionalism/Maturity	1	2	3	4	5
Public image	1	2	3	4	5
Respecting authoritative figures	1	2	3	4	5
Respecting peers	1	2	3	4	5
Self-motivation	1	2	3	4	5
Speaking before large audiences	1	2	3	4	5
Studying for an exam or classes	1	2	3	4	5

3. How would someone who really knows you describe your BEST qualities?

4. How would someone who really knows you describe your WORST qualities?

5. As an officer, you will be required to attend a MANDATORY Bellaire FFA Officer Leadership Camp in early August, would you be available for that?

6. There will be a few workdays over the summer, aside from the leadership camp, will you be willing to make yourself available for these?

7. If you are selected to hold an office, are you willing to be at every officer meeting, chapter FFA meeting, participate in **all** FFA functions, and follow the job requirements set forth by the Bellaire FFA Chapter?

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Section IV: CHAPTER OFFICER EXPECTATIONS/REQUIREMENTS

1. Importance of Chapter Officer Responsibilities

- a. FFA Meetings- Chapter officers will be given a calendar of all meetings and are expected to be present except in the event of an emergency. Prior notification is required to miss a meeting. Officers should not just “not show up.” In the event of another scheduled extracurricular activity that is at the same time, prior notification of *at least 1 week* should be given to the FFA Advisors.
- b. Officer Meetings- Officers will help to identify a time and place for regularly scheduled meetings. ALL officers are expected and required to attend these meetings. Again, prior notification is required to miss a scheduled meeting. In the event of another scheduled extracurricular activity that is at the same time, prior notification of *at least 3 days* should be given to the FFA Advisors.
- c. District Camp & State Convention- All officers are expected to attend District camp which will be June 25th in Sheldon from 8am-3pm. State Convention will be July 9th-13th in Ft. Worth, TX.
- d. All Other Events/Activities- Chapter officers are a cornerstone to the chapter. The chapter advisors, FFA members, parents, community supporters and others expect to see chapter officers actively participating and leading FFA functions throughout the year. In the event of another scheduled extracurricular activity that is at the same time, prior notification of *at least 1 week* should be given to the FFA Advisors.

2. Promptness to Meetings and Events

- a. Chapter officers will be required to arrive at FFA functions in a timely manner. Being late delivers a negative message to the advisors, other officers, members, parents, etc.

3. Communication

- a. Communication is key to a successful FFA chapter and collaboratively working together as a team.
- b. It is important that chapter officers keep up with all FFA event dates & times as well as their own calendar to avoid conflicts. A regularly updated calendar can be found through our chapter website.
- c. FFA advisors will send out important information through Remind 101, emails, texts, etc. Officers, parents, and other members can find dates, times, locations, etc. posted online at www.bellaire.ffa.org as well as many times in the ag room.
- d. It is important that chapter members and officers DO NOT blame others for “not knowing!”

4. “TEAM”

- a. Each chapter officer is a vital part of a team. As we go through the year, it is important that each member of the team fulfill their own individual duties as an officer. On the other hand, it is important that we remain as a team and not have any “lone rangers.”
- b. FFA officers set the tone of appropriate behavior for all agriculture students. Therefore, officers are expected to conduct themselves at all times as a leader whether in class, outside of class, attending FFA functions or during other social interactions outside of our organization. This includes but is not limited to: inappropriateness on social media, inappropriate language, use of alcohol/tobacco/nicotine(vaping)/drugs/etc.

5. Consequences

- a. Officers and officer parents will be given a written notice of probation when an officer reaches 5 demerits.
- b. When an officer reaches 8 demerits or commits an offense that is grounds for immediate removal, that student will be removed from office and both the officer and their parents will be notified.
- c. Once a demerit is received, the demerit(s) stay in the officer’s file through the remainder of the officer’s tenure for the 2018-2019 are not allowed to “work” demerits off due to good behavior, working extra duties, etc.

I understand the importance of the above stipulations and agree to uphold and abide by them throughout my tenure as an FFA officer.

X _____
Student Signature/Date

As a Chapter Officer’s parent, I understand and agree with the importance of the above stipulations.

X _____
Parent Signature/Date

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Section V: CHAPTER OFFICER DEMERIT SYSTEM

-The purpose of this demerit system is to keep our officer team functioning in a way that will allow our chapter to excel.

***Each officer will be allowed 4 demerits. If a 5th demerit is received, an officer will be placed on probation. ***
***If an officer reaches 8 demerits, the officer will be automatically removed from office. ***

Tardiness to an officer meeting without prior approved notice:	2 demerits
*Missing an officer meeting without prior approved notice:	3 demerits
Tardiness to an FFA meeting without prior approved notice:	3 demerits
*Missing an FFA meeting/Required FFA Event without prior approved notice:	5 demerits
Tardiness to an FFA event without prior approved notice:	3 demerits
Failure on 6 wks report card (1 st time offense)(any number of classes failed) (will follow HISD & UIL Extracurricular Guidelines on courses)	Probation
Failure on 6 wks report card (2 nd time offense)(any number of classes failed) (will follow HISD & UIL Extracurricular Guidelines on courses)	Automatic Removal
*Missing a barn workday without prior approved notice:	3 demerits
Not having Opening/Closing Ceremony parts memorized:	3 demerits
Failure to complete assigned duty for an event, monthly FFA meeting, etc.:	3 demerits
Not wearing officer shirt (or appropriate FFA Official Dress when required):	3 demerits
Not completing a duty that was assigned to you by the date/time it was due by:	3 demerits
Being out of dress code at school or an FFA event	3 demerits
Detention (for tardiness and/or behavior)	5 demerits
P on report card	6 demerits
U on report card	Automatic Removal
ISS or OSS	Automatic Removal
Office Referral	Automatic Removal
Miscellaneous Discipline/Behavior problems	Demerits determined by Advisors as they deem appropriate

Excused absences will be permitted as the Bellaire ISD Handbook allows. Being slightly sick is not an excused absence.

I understand the importance of the above stipulations and agree to uphold and abide by them throughout my tenure as an FFA officer. I also understand that if I receive 5 demerits I will be placed on probation and on the 8th demerit I will be removed from my chapter officer position for the remainder of the school year.

X _____
Student Signature Date

I understand the importance of the above stipulations and agree that my child must uphold and abide by them throughout their tenure as an FFA officer. I also understand that if my child receives 5 demerits they will be placed on probation and on the 8th demerit my child will be removed from their chapter officer position for the remainder of the school year.

X _____
Parent Signature Date

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Section VI. CHAPTER OFFICER CANDIDATE IMPORTANT DATES & DEADLINES

Officer Application & All Required Signatures Due to AST's by 3pm	May 2, 2018
3 Letter of Recommendation Due to AST's by 3pm (refer below to recommendation requirements)	May 2, 2018
Officer Candidate's Most Recent Report Card Due to AST's by 3pm	May 2, 2018
Officer Candidate's 30 sec. Video Due to AST's by 3pm (save on a jump drive & turn in)	May 2, 2018
Membership Voting (occurs during each ag class after all candidate videos are viewed)	May 4, 2018
Officer Candidate Test at 3:30 pm in Ag room (Official dress is NOT required, Test over FFA manual/Parli.Pro.)	May 7, 2018
Officer Candidate Interview at 4pm in Ag room (Official dress IS required)	May 9, 2018
Officer Election Results (occurs at the FFA Banquet which starts at 6:30pm @ BHS Cafeteria)	May 15, 2018

ALL officer candidates MUST also include with their officer application:

- a. Three (3) letters of recommendation due by Wednesday, May 2, 2018 by 3pm.
 - i. 1 letter from a BHS teacher, counselor, principal or staff member (not an Ag teacher)
 - ii. 1 letter from a community member (not an Ag teacher)
 - iii. 1 letter from a person of the student's choice (not an Ag teacher)
- b. A copy of your most recent report card due by Wednesday, May 2, 2018 by 3pm

Rubric to determine officer positions:

Point Value:

1. Completed 2018-2019 Bellaire FFA Officer Application/Rec. Letters/Report Card/Etc.	20
2. Officer Candidate Video (30 seconds)	20
3. Bellaire FFA active membership votes	20
4. Officer Test over Official FFA Manual and Parliamentary Procedures	20
5. Officer Candidate Personal Interview	20

Total Possible Points: 100

There will be a minimum of six (6) officer positions and a maximum of ten (10) officer positions elected for the 2018-2019 Bellaire FFA Officer Team.

As an FFA Officer, I realize that I am representing the Houston Independent School District, Bellaire FFA Chapter, myself and my family. Therefore, I agree to comply with all rules and regulations as set forth by HISD and the Bellaire FFA Chapter. I realize that if I do not fulfill my obligations as an officer of the Bellaire FFA Chapter, I could lose my privilege of being an officer. I know that my officer position does not guarantee my participation in any chapter activities. I also realize that the FFA Advisors of Bellaire FFA will make the final decisions in all circumstances. **I understand that the Bellaire FFA Agriculture Science Teachers reserve the right to deny my participation on the Bellaire FFA Officer Team as well as any Bellaire FFA activity at any time.** By signing this document, I understand and agree to abide by all the above rules.

X _____
 Student Signature Date

X _____
 Parent Signature Date

X _____
 FFA Advisor Signature Date